



FEDERATION OF INTERNATIONAL POLO
EUROPEAN POLO CHAMPIONSHIP
CHAMPIONSHIP PROCEDURES

2024



INDEX

1. European Polo Championships	2
2. Federation of International Polo	2
3. Hosting a European Championships	2
A. Requirements	3
B. Expenses	4
C. Sponsorship:	5
4. Host Country Organizing Committee	9
5. FIP’s Event Championship Committee.	11
6. FIP Championship Director	13
Annex A. Procedures for Entering	14
A. Team Entry Form - Attachment 1	14
B. Players Biography Form - Attachment 2	16
C. Hold Harmless and Waiver of Intellectual Property Rights Worldwide – Attachment 3.....	16
D. Acknowledgment and Agreement Form for Dope Testing of Players - Attachment 4	16
E. WADA Athletes Guide - Attachment 5	16
Annex B Procedures for Ponies.....	18
A. Code of Conduct.....	18
B. Ponies - Requirements.....	18
C. Ponies Provided by Teams.....	18
D. Veterinary Rules and Recommendations.....	21
E. Welfare on Ponies.....	21
F. Inspection of Ponies.....	21
G. Responsibilities	22
H. Rules.....	23
I. Pony 'Put Down"	23

1. **European Polo Championships**

A European Polo Championship will be played among Federation of International Polo (FIP) member Associations on handicap, for European teams whose handicap is 6 to 8 and 12 to 16 goals for Ladies European Championship, every 2 years. Rules by which games in the Championship are played are the FIP "*International Rules for Polo*".

2. **Federation of International Polo**

- A.** The election of the host of the European Polo Championship is prerogative of the General Assembly.
- B.** The Executive Committee will determine the framework for each European Polo Championship edition. The General Assembly ratifies and has the final decision on the nomination.
- C.** The Executive Committee is responsible to communicate, through FIPs President, to the Organizing Committee about decisions made by FIP on issues such as eligibility of teams and handicaps to apply to individual players. The decision of the Executive Committee is final.
- D.** FIP shall provide all reasonable assistance and technical advice to the Organizing Committee upon reasonable request in relation to the running of the Championship.

3. **Hosting a European Championship**

All European member associations will be invited to express their interest to host the European Polo Championship.

The deadline for the above-mentioned expressions will be set by the Executive Committee.

FIP's Executive Committee will inform all European members of the received expressions of interest and invite them to present their final bid to host the European Polo Championship.

Once the hosts for the European Polo Championship are determined by the Executive Committee, communications to members will be released.

The Host Country may delegate all rights and obligations contained in the present, relating to the organization and operation of the European Polo Championship, in a club or another institution only with the previous express approval of the FIP, which may be refused without explanation of cause. In case of delegation, the Hosting Member Association will retain their status; will be jointly responsible with the delegate and will have to answer before FIP for the fulfilment of the duties and obligations of the person or entity delegated and for all contingencies arising from the Championship organization.

A. Requirements

Subject to the payment of a fee to FIP and the approval of FIP in a letter of understanding, the Hosting Member Association shall be freely entitled to exploit and/or sub-license any intellectual property rights which might arise from the Championship.

Notwithstanding the foregoing, the following requirements are expected to be met, free of charge, by the Host at its own expense:

1. If to be played on pooled ponies, the provision for all teams of sufficient playable¹ ponies for 8 goal polo.
2. Suitable polo facilities and the various functions required to the Hosting Member Association Organizing Committee as set out in 4.
3. Have previous experience in organizing and delivering polo Championships of 8 goals of handicap.
4. Pay agreed Fees and hotel accommodation (3-star hotel or better), airfare (for flights that exceed 6 hours in duration, plane tickets will be purchased in business class or better) ground transportation, and food for the FIP Championship Director.
5. Hotel accommodation (3-star hotel or better), for up to 6 FIP Officials.
6. Pay agreed Fees and Hotel Accommodation (3-star hotel or better), Airfare (for flights that exceed 6 hours in duration, plane tickets will be purchased in business class or better) ground transportation and food for a minimum of 3 (three) umpires that will be selected by FIP.
7. Pay agreed Fees and Hotel Accommodation (3-star hotel or better), Airfare (for flights that exceed 6 hours in duration, plane tickets will be

¹ Safe and healthy ponies subject to FIP Horse Master judgement

- purchased in business class or better) ground transportation and food for Horse Master if the Championship is played on lent or rented horses.
8. Provide free of charge tickets to all Games and Social Events for members of the FIP Council of Administration, Executive Committee, etc. (Approximately 20 persons).
 9. Television and media coverage of the event (print, radio, and internet).
 10. Provide anti-doping tests following FIP's WADA Regulations.
 11. Suitable indemnities and Insurance to FIP. Supporting documents to be provided to FIP no later than 45 days prior to the starting date.

All conditions are to be previously agreed/negotiated with FIP's Executive Committee.

B. Expenses

The Hosting Member Association may choose between the following two options to determine the expenses for the participating players.

Option 1 - The teams pay their own travel expenses to and from the event. The Host will pay for seven (7) double rooms per team (3-star hotel or better), food for seven (7) people, and ground transportation for seven (7) people during the event; and/or the Host will provide the stabling (chips/sand and grass/bale) for the horses (minimum 22 horses per team) and the accommodation for the Grooms (minimum 4 per team).

The teams have no sponsorship visibility rights except on the back of the team shirts.

Option 2 - The teams pay their own travel expenses to and from the event, and they pay all their all expenses once they arrive in the host country such as accommodations, food, and ground transportation. In return, advertising privileges and sponsorship visibility rights (such as the right to have sponsorship visibility on team shirts, jackets, hats and blazers) are completely for the Team, subject to FIP prior approval of the proposed sponsors. The badge or logo used shall be no larger, in height and width, than the FIP Championship logo.

Notes:

- A) Any combination of the above may be allowed with the permission of FIP's

Executive Committee. FIP's Logo should always be on the left sleeve or the chest of the teams' shirts.

- B) The cost for additional horse stabling (including food and chip bed), and/or the cost of horse stabling (including food and chip bed per horse), when stabling is not provided at all, must be clearly established by the Host when submitting the proposal to host a championship.

C. Sponsorship:

The Federation of International Polo (FIP) is committed to adhering to the IOC's Olympic Charter, the IOC Code of Ethics, and the IOC Marketing Guidelines. In accordance with these documents, the FIP prohibits sponsorships involving:

- WADA-prohibited substances as defined by the World Anti-Doping Agency
- Betting and gambling activities, including online and offline platforms
- Alcohol and tobacco products, including electronic cigarettes and vaping devices
- Any other activities or products that are deemed to be in conflict with the Olympic Movement or that could damage the reputation of polo.

1. There shall be two types of Sponsors for the European Championship:
 - 1.1. European Championship Sponsors: sponsors contracted for the specific purpose of sponsoring the European Championship. A European Championship Sponsor can be generated by either FIP or the Local Organizer in accordance with the below procedures;
 - 1.2. FIP Official Sponsors: sponsors that have (or will sign) a sponsorship agreement with FIP and whose relationship with FIP is that of a global sponsor, and whose sponsorship rights (may) include, as part of their wider sponsorship agreement, the European Championship.
2. Both FIP and the Local Organizer shall endeavour to attract European Championship Sponsors to financially support the European Championship. The Local Organizer shall coordinate its efforts in this regard with FIP.
3. The following Exclusive Sponsorship Categories during the European Championship are reserved for FIP Official Sponsors:
 - 3.1. Aircrafts Manufacturer/Supplier;
 - 3.2. Airline;

- 3.3. Bank/Financial Services;
- 3.4. Car Manufacturer;
- 3.5. Clothing/Apparel (Official Supplier/Sponsor);
- 3.6. Jewelry;
- 3.7. Watch/Timekeeping.
- 3.8. Yacht Company

FIP will have up to one year before the European Championship to reserve the official sponsorship for each of these categories. If one year prior to the WPC any of these categories has not been developed by FIP, then the Local organizer will be able to develop a sponsor for the said category or categories.

4. FIP Official Sponsors shall have exclusive rights for the abovementioned Exclusive Sponsorship Categories such that no other sponsor, product, service or brand in connection with each Sponsorship Category may compete with them or may have any kind of presence or association with the European Championship (inside or outside the fields, stadium or club where it takes place) during, before or after the European Championship.
5. All FIP Official Sponsors present in the European Championship will have the following rights during the European Championship free of charge, with the exception of the activation/production costs:
 - 5.1. Two banners in front of the video recording or broadcasting cameras. The cost of the banners is to be paid for by the FIP Official Sponsor;
 - 5.2. Presence of the brand and logo of the FIP Official Sponsor in each promotion of the European Championship for the category of the FIP Official Sponsor. The cost of this presence is to be paid for by the FIP Official Sponsor;
 - 5.3. Presence of the brand and logo of the FIP Official Sponsor in each communication for the European Championship for the category of the FIP Official Sponsor. The cost of this presence is to be paid for by the FIP Official Sponsor;
 - 5.4. A space for a retail/hospitality tent for the FIP Official Sponsor.
 - 5.5. 10 VIP tickets to the games, lounge and official parties.

6. FIP Official Sponsors shall have the right of first refusal to Incremental Benefits over and above those rights accorded to them in their sponsorship agreement or in this AGREEMENT, including but not limited to the:
 - 6.1. Name of the Championship;
 - 6.2. Name of a Special Trophy;
 - 6.3. Banners and flags near the field or at the venue;
 - 6.4. Special Stands;
 - 6.5. Special Activities;
 - 6.6. Hospitality Spaces
 - 6.7. VIP Sectors in the stands.

7. FIP Official Sponsor Incremental Benefits will be negotiated by FIP, in accordance with the prior agreement between FIP and the Local Organizer concerning the terms and conditions for the Incremental Benefits, including their nature, scope, and pricing.

8. Broadcasting Rights
 1. Intellectual Property Rights: The Host and FIP agree that all intellectual property, and any other contractual and ownership rights, in or related to any audiovisual, audio or visual works, including but not limited to television, radio, video, photographic, phonographic or other recordings or registrations (collectively "Intellectual Property Rights"), made of and during the championship and any related activities or events (collectively the "Championship") by FIP, or anyone authorized to do so by FIP, shall belong exclusively to FIP.
 - a. The Host shall not make, or authorize or allow anyone else to make, audiovisual, audio or visual works of, or during, the Championship other than with the explicit prior written permission by FIP.
 - b. The Host grants FIP all intellectual property rights it has or may have in any audiovisual, audio or visual works made of or during the Championship, including but not limited to any live commentary, and in any work the Organizer made or had made in connection with the Championship, including but not limited to promotional materials, posters, and signage.
 - c. The Host grants FIP all ancillary rights, such as rights in performance, moral rights, and portrait rights, the Organizer has or may acquire

- related to or in connection with the Championship.
- d. The Host shall obtain from all participants in the Championship, including but not limited to players, teams, sponsors, vendors, advertisers, and visitors, the right to depict them in audiovisual, audio or visual works made during the Championship, and shall grant all such rights to FIP.
 - e. The Host shall execute any and all written agreements and documentation, and complete any necessary registration(s), required by applicable law to effectuate such transfer of rights, be they contractual or property rights, to FIP and shall deliver the same to FIP 12 weeks prior to the start date of the Championship.
 - f. FIP shall have the right to sell, transfer or license the Intellectual Property Rights to any third party/ies at FIP's sole unfettered discretion.
2. Broadcast Rights: The Host grants FIP the exclusive right to broadcast the Championship ("Broadcast Rights"). Broadcast Rights shall include, but not be limited to, any contractual or property right(s) necessary or required for national and international television and radio broadcasts, internet publication, podcasts, streaming, photographic production/publication, and production/publication in any form of motion pictures of the Championship.
- a. FIP shall have the right to sell, transfer or license the Broadcast Rights to a third party.
 - b. The Host shall grant FIP and any third party designated by FIP, including any personnel/crews participating in the registration, recording and/or broadcasting of the Championships, the right of access to the all club and other facilities where the Championship takes place prior to, during, and after the Championship as is required for such registration(s) or broadcast(s) free of charge.
 - c. The Host shall obtain and deliver to FIP the following signed waiver from each team and player participating in the Championship: "*I irrevocably confirm by signing this statement, that I authorize the Federation of International Polo (FIP), the Organizer, host club, the host organization, and the official sponsors of the Championship, to reproduce, represent and/or adapt any photography, video or other medium representing **my image or of my personality** during a championship game or during any non private occasion during the*

Championship for the following uses: press, edition, expositions, audio, audiovisual, video, television or internet broadcast or interview, films, promotions via any medium including but not limited to internet, mobile phones, tablets, and I hereby release and license to FIP any intellectual property or other rights worldwide that I may have in or related to this Championship without time limit from this day."

- d. The Host shall execute any and all written agreements, and complete any necessary registration(s), required by applicable law to effectuate such rights of FIP, or of any third party designated by FIP, and shall deliver the same to FIP 12 weeks prior to the start date of the Championship.

4. Host Member Association Organizing Committee

As soon as the Hosting Member Association is selected, it will designate an Organizing Committee with the responsibilities as set out below. The FIP - or the Championship Director when appointed - shall provide all reasonable assistance and advice to the Organizing Committee upon reasonable request and in relation to the running of the Championship.

The Organizing Committee shall have the following responsibilities:

- A.** Confirming and making available the facilities offered and agreed as part of the application to run the championship; grounds, timekeeper, officials, accommodation, food, stabling, transport, entertainment etc.
- B.**
 1. To comply with 3.A.
 2. To provide the relevant equipment for radio contact between the Umpires, Referee and Championship Director during all matches.
 3. A private enclosure with a clear view of the playing area equipped with a monitor (if the Championship is being televised), for the referee so that he can replay sequences of the game. It is important that the referee is well isolated in order to avoid any exterior pressure.
- C.** All programs, signage, promotional and printed literature which must include "Federation of International Polo (FIP)" and/or the official FIP logo clearly and appropriately displayed.
- D.** To provide a location for the teams Pre Championship meeting which must take place the day before the start of the championship. All participants and

championship officials must be present.

- E.** The structure and draw for the championship according to the FIP rules, and the schedule of play.
- F.** The health and safety of players, public and staff including compliance with national legislation.
- G.** For procedures reference ponies see Annex B:
 - 1. For pooled ponies, a Horse Master who must be approved by the FIP, whose fees, travel and accommodation will be paid by the host.
 - 2. The organization to mark horses by branding, and/or microchips before the first game.
 - 3. For teams playing their own ponies, a veterinary inspection at the beginning and end of the Championship.
- H.** The FIP "Official Sponsor" provides team jerseys, team hats, team jackets/blazers, white jeans, and team equipment bags or similar items in either of the options above. In return the Official Sponsor is provided visibility at the championship.
- I.** The presence of a veterinarian at all the games.
- J.** A trailer for the transportation of an injured or deceased horse. The trailer should include a tarp cover and two or more 6-foot-high screens of 24 feet in length (1 meter 80 high by 7 meters 50 long), with poles, to screen an injured animal. The horse should be stabilized and removed from the field and euthanasia should be avoided on the playing field unless at the recommendation of the presiding vet that this is the best or only option.
- K.** An ambulance with a certified doctor or paramedics must be present at all of the games. A separate doctor will be appointed by the FIP to ensure that the IOC rules are applied (mainly drug testing of players and ability to play).
- L.** Completed Score Sheets as at Annex C which must be passed to the FIP Championship Director after each game.
- M.** The FIP suggests the filming of all the games of the Championship in either video or digital format. These recordings should be immediately available for the umpires and teams to review after each game. Additionally, each team participating should have the opportunity to purchase the recordings. FIP must receive a copy of all recordings at no charge. FIP shall be freely entitled to use such recordings. These recordings are the sole property of the Organizing Committee and FIP.
- N.** Photographs to reflect adequately the event and the FIP officials present. A

photograph of the FIP President or President's representative must be taken with each team prior to the commencement of the Championship and then with the winning team and the Championship trophy at prize giving. All persons in the photographs must be clearly identified. To be forwarded to the FIP immediately and those of the final game and prize giving within 24 hours. after the end of the Championship for use in publicity and press releases. Photographs of the FIP representatives with each participating team at the prize giving with the trophies and awards.

- O.** Trophies and awards for all the participants in the Championship. FIP will provide medals for: The first, second and third placed teams (gold, silver and bronze). Organizing Committee can establish prizes such as Most Valuable Player, Sportmanship awards, best playing Pony, etc.

- P.** Provide by e-mail or Fax to FIP within three (3) days a brief summary of the Championship.
 - 1. Dates of the Championship.
 - 2. Name of the club and city where the Championship was played.
 - 3. Names of any sponsors of the event.
 - 4. Names of the members of the Organizing Committee, Championship Committee, Championship Director, and Umpires.
 - 5. Names of key people or dignitaries attending.
 - 6. Names of the countries participating
 - 7. Names of each participating team, to include handicaps, team captain, reserves and coach.
 - 8. Date and final score of each individual game.
 - 9. Photograph of winning team with the FIP President or his representative, as per 4N.
 - 10. Name of the most valuable player (MVP) if awarded.
 - 11. Name and owner of the Best Playing Pony if awarded.
 - 12. Other activities in which the attendees participated.
 - 13. Any additional comments on the Championship.

- Q.** Other responsibilities as negotiated.

- R.** All of these conditions are to be agreed/negotiated with FIP's Executive Committee.

5. FIP's Event Championship Committee.

The Event Championship Committee shall manage the Championship pursuant to the rules and procedures herein and the "FIP International Rules for Polo" (as amended from time to time).

The Event Championship Committee will be designated before the start of each championship and should meet on the day before the first game. The Event Championship Committee will be chaired by FIP's President or his appointed representative and will be composed of:

- FIP's President or his appointed representative.
- The Championship Director, to be selected by the FIP Executive Committee.
- An appointed representative of the Organizing Committee

The Event Championship Committee will also function as the Ethics and Disciplinary Committee for the Championship.

A. Duties of the Event Championship Committee: The duties of the Event Championship Committee shall be:

1. The running of the championship in accordance with the FIP rules, procedures, directives and guidelines.
2. Day-to-day direction to the Championship Director.
3. The resolution of issues or queries arising at any time during the championship other than when the Championship Director or Umpires are in charge.
4. The appointment of any consultative committees it may deem necessary, including but not limited to best pony, most valuable player, fair play, pony welfare.
5. To have the sole responsibility to resolve any ethics and disciplinary issues during an event.
 1. An ethics or disciplinary complaint must be submitted in writing within 12 (twelve) hours of the occurrence giving rise to it to any member of the Event Championship Committee. The complaint must clearly state the disciplinary or ethics violation, and at least one witness to the charge.
 2. Within 8 (eight) hours after receiving the complaint the Event Championship Committee will conduct a hearing on the complaint. Prior to the hearing, the defendant will be notified of the charges and at the hearing be given the opportunity to appear and defend himself, cross examine the complainant or any witness and provide witnesses testifying on his behalf.
 3. The Event Championship Committee shall have the authority to suspend the

offender from any or all of the rest of the championship as well as any other remedy it deems appropriate. However, its jurisdiction will be limited to the event for which it was assembled.

6. FIP Championship Director

The Championship Director will be selected by FIP and will receive day to day direction from Championship Committee. His duties are:

- A.** To convene the Event Championship Committee members, the Organizing Committee Members, the players and coaches of each participating team, and the Umpires and Referees, to a General Meeting before the first game of the Championship. The applicable rules, procedures, and program will be presented during this General Meeting.
- B.** To make sure the championship is following all FIP procedures and rules.
- C.** To coordinate and direct the umpires.
- D.** To collect and countersign completed score sheets which must have been signed by the umpires and score keeper and fax or email copies to the FIP. If the FIP Secretary is not present upon completion of the championship all original score sheets must be sent, by mail or courier, to FIP.
- E.** To collect and countersign any umpire reports.
- F.** To assemble 15 minutes after the last game of each day of play the team representatives, umpires, referee and horse welfare officer in order to discuss all issues relating to day-to-day operations and management. The team representatives, umpires, referees, and the horse master must be available for consultation.

Annexes:

- A. Procedure for Entering
- B. Procedures for Ponies

Annex A. Procedures for Entering

Each team must submit an Entry Form to FIP Headquarters and the Organizing Committee at least 90/60 days (as determined by FIP) prior to the commencement of the Championship. The form must be completed and signed by the National Polo Association President. Changes to an entry form can be submitted until 30 days prior to the first game, and after that, only exceptional cases will be considered by FIP's Executive Committee.

To participate Attachments 1 - 5 must be completed as required.

A. Team Entry Form - Attachment 1

Teams must pay an entry fee to FIP. These fees must be wired and received by the FIP bank account together with the Entry Form but never later than 30 (thirty) days before the start of the Championship. In addition, each participating country's annual FIP membership fees must be paid in full prior to competing in a Championship.

Fee schedule:

- **European Championship.**

Fees will be determined by the Executive Committee at an appropriate time, e.g., when the host venue is selected.

Eligibility of Players.

- All players must be a citizen from the country that they will represent.
- They must be members of good standing of their National Polo Association and have been handicapped by their Association/Federation for the year of the Championship and the previous calendar year. If a player has not been handicapped by their Association/Federation for the year of the Championship and the previous calendar year, an exception can be requested to FIP's Executive Committee substantiating the need for the inclusion of such player/s (up to two players per team).
- No player will have represented another country in any sport in the last three (3) years (See Olympic Rule 46 at Note 1). This condition can be waived by the Executive Committee for Championships endorsed by FIP that, like the Super Nations Cup or The Snow Polo World Championship, are Invitational Championships.
- A team has to nominate a list of players on the Championship Entry form. Listed must be the player's complete name, their handicap for the current year plus the two previous years. The handicap of players who have been rated within the three-year period by the Hurlingham Polo Association,

Argentine Polo Association, the United States Polo Association or any other National Polo Association must also be listed on the form.

- Current handicap ratings for each player must be no greater than plus four (4) and no less than zero (0).
- The full names and handicap rating of players in their home country for the last 3 years and any International and /or HPA, AAP or USPA handicap currently held are to be shown clearly on the Entry Form. The Entry Form is considered as a Sworn Declaration and any inconsistencies or false declarations will be punished by the Executive Committee, who expressing their reasons in writing, will determine such punishment, being the exclusion of the miss declaring player an option.
- If it is announced officially by an Association that the handicap of any player is due to change when that player has already been registered for a FIP event, the FIP will:
 - Recognize that player's new handicap on the date it becomes effective,
 - Allow that player to participate in the event off his new handicap, provided that the first game of the event is played within 45 days of the official announcement.
- If the handicap change puts the team below the lower limit for the event the team must assume the lower limit. If the handicap change puts the team above the upper limit the team must assume the higher handicap and give the appropriate goals.
- FIP prefers that players whose handicaps have been reduced during the last three-year period are not submitted to play in FIP Championships. However, if a team wishes to have a player whose handicap has been reduced in the last three years, special permission must be requested in writing from the FIP Executive Committee at least 45 days in advance. FIP does not commit to give approval to a player in less than 30 days before a game.
- The Team Entry form shall be submitted to FIP no later than 45 (forty-five) days prior to the start of the Championship. Teams will receive copies of the Team Entry forms of all teams participating in the Playoffs or Finals and will have until 15 (fifteen) calendar days prior to the start of the Championship to present their objections.

- The FIP Executive Committee will review player handicaps and assign an International Handicap that will be used for the championship. A player handicapped in more than one country will be assigned the highest current handicap that he holds, either in his own country, or where he plays regularly, or with the HPA, AAP or USPA if he has received a handicap from one of these three associations and if he plays regularly in that country.

Players must have a valid handicap in Europe and have participated in championships in Europe prior to the European Championship. European handicaps should prevail, but if a player has a higher handicap in a non-European country, the FIP Executive Committee will review his handicap and assign an International Handicap for the championship, taking into account the countries that awarded his different handicaps, when they were awarded and whether as a result of his playing regularly on a competitive basis.

B. Players Biography Form - Attachment 2

All players must submit a Player Biography form (**Attachment 2**) to FIP and the Organizing Committee, which will be used as publicity associated with the Championship. Information should include age, number of years playing polo, the city and country where the player is from, etc.

C. Hold Harmless and Waiver of Intellectual Property Rights Worldwide – Attachment 3

All players participating in the Championship must sign the FIP “Hold Harmless and Waiver of Intellectual Property Rights Worldwide” (**Attachment 3**). A player must sign this form before he can participate in any game or event in the championship. The original must be sent to the Organizing Committee and a copy sent to the FIP Headquarters.

D. Acknowledgment and Agreement Form for Dope Testing of Players - Attachment 4

All players listed on the Championship Entry Form will be subject to testing (urine analysis, blood tests and other authorized techniques for detecting prohibited substances) and required to sign the Acknowledgment and Agreement Form (**Attachment 4**).

E. WADA Athletes Guide - Attachment 5

It is highly recommended that players read the “WADA Athletes Guide” (**Attachment 6**).

Attachments:

- 1. Team Entry Form**
- 2. Players Biography Form**
- 3. Hold Harmless and Waiver of Intellectual Property Rights Worldwide**
- 4. Acknowledgment and Agreement Form for Dope Testing of Players**
- 5. WADA Athletes Guide**

Annex B Procedures for Ponies

A. Code of Conduct

- In all FIP championships, the horses must be considered vital.
- All handling and veterinary treatment must ensure the health and welfare of the horse.
- A high standard of nutrition, health, sanitation and safety shall be stressed and maintained at all times.
- Adequate provision must be made for ventilation, feeding, watering and maintaining a healthy environment during transportation and stabling.
- The national and international standards in polo regarding the health and welfare of horses must be adhered to.

B. Ponies - Requirements

- All ponies must be sound, reliable, competition fit and well trained to the standard of 8-goal polo.
- All ponies must have valid vaccination certificates and pass a veterinary inspection for soundness on arrival and departure and.
- All foreign horses must comply with the host nation's veterinary requirements.

C. Ponies Provided by Teams.

- All ponies must have valid vaccination certificates, comply with the host nation's veterinary requirements, and pass a veterinary inspection for soundness on arrival and departure.
- The number of ponies allowed per team and the procedure for the replacement of lame ponies shall be included in the application to host a Championship and shall be agreed with the Host Country Organizing Committee but shall not be less than one pony per player per chukka plus six spare per team.
- The marking of the ponies will be as for pooled ponies unless agreed otherwise.
- FIP recommends that chukkers will be divided appropriately in half by the umpire and no horse will be allowed to play in more than 2 half chukker in a game not including an extra chukker.

D. Pooled Ponies - Requirements

- All ponies must be sound, reliable, competition fit and well trained to the standard of 8-goal polo.
- All ponies must have valid vaccination certificates.
- Each team must have a minimum of one pony per player per chukka with one spare pony per player.
- All ponies will be assessed and graded by the professionals appointed by the Host Organizing Committee and approved by FIP. The ponies will then be divided into pools of an equal number and quality for each team.
- All ponies shall be identifiable by:
 - A number which will be displayed prominently on the rump of the horse and
 - The same number branded on the left front hoof or a number inserted by microchip that will be referenced to the number on the rump of the horse, and
 - A complete horse profile form that will include a picture, a full description of color and identifying body and facial markings of each horse. These will be placed in a file or book for the Pony Stewards.
- Once a horse has been placed in a pool it must be stabled at the Championship venue or other authorized venue by Championship Committee for the entire period of the event and there can be no changes to the pool without approval of the Championship Committee.

These procedures must be carefully monitored so there can be NO switching of horses into or out of the pools.

- Host Association must provide a day and place, prior to the first game, for all teams to try the horses and play a short practice game.
- Chukker will be divided appropriately in half by the umpire and no horse will be allowed to play in more than 2 half chukker in a game not including an extra chukker. In Championships where horses are leased or lent.
- A horse that has started a chukker has used its 3,5 minute if it is changed before the end of the half chukker. An exception to this rule is if the change occurred because of tack approved by the umpires.
- No horse may be played in consecutive half chukkers.
- FIP recommends that when playing on lent or rented horses no spurs are allowed.

E. Allocation of Pools to Teams

- The teams will draw by lottery for their pool of ponies not more than six (6) days before the first counting Championship game.
- After a team is finished in the Championship that team's pool of ponies can be used in the other team pools. Prior to that, teams have to manage their games with the pool of ponies that they have drawn.
 - Once the horses are assigned, no horse can be added to the pool or traded for another horse in the pool without approval of the Championship Committee.

F. Equipment

- Halters and bridles complete with reins and martingale must be provided by the horse owner.
- Saddle pads and leg wraps shall be provided by the Host Country Organizing Committee in cases where the horses are provided by the Host country.
- A minimum of two saddles per player shall be provided to each team in cases where the horses are provided by the Host country.

G. Pony Welfare Officer/Horse Master

A Horse Master, appointed by FIP in Championships where ponies are leased or lent, will be in charge of ensuring that the welfare of ponies is respected, on and off the polo fields. The Horse Master shall also be in contact with the Championship Veterinarian(s) for the veterinary care. The Horse Master in conjunction with the Championship Veterinary can withdraw a horse for veterinary reasons. The use of horses during a match or from one match to another, is an exclusive and final decision of the Horse Master (in consultation with the Championship Veterinary).

H. Pony Stewards

- The judges will have a list of all horses in the team's pool of horses with adequate identification of each horse.
- Each player MUST check each horse into the game with the judges as the horse goes on and off the field.
- Chukker will be divided appropriately in half by the umpire and no horse will be allowed to play in more than 2 half chukker in a game not including an extra chukker. In Championships where horses are leased or lent.

- A horse that has started a chukker has used its 3,5 minute if it is changed before the end of the half chukker. An exception to this rule is if the change occurred because of tack approved by the umpires.
- No horse may be played in consecutive half chukkers.

I. Veterinary Rules and Recommendations

- Any horse that is noticeably lame, injured and/or bleeding for any reason or is in a state of exhaustion or any other serious physical condition should be removed immediately and humanely from the field.
- Responsibility to enforce these recommendations rests with the Umpires, who may stop play to remove the horse from the field. (The horse may be allowed to play at a later time, if sufficiently recovered).
- Protective leg coverings must be on all four (4) polo ponies' legs.
- All member clubs should have, at field side, a Veterinary First Aid Kit and manual with enclosed directions for immediate first aid therapy. This kit should include bandage materials and a Breakdown Brace as well as pads, antiseptic spray, sheet cotton, and tape.
- The Umpires shall deal with animal abuse immediately on the field.
- Animal abuse off the playing field should be immediately reported to the Championship Committee for action.
- The Championship Committee shall deal with possible animal abuse with appropriate penalties.
- The Umpires shall be strongly supported by the Championship Committee.
- If it is felt by any championship official that a player is hurting the horse with spurs he will not be allowed to use spurs.

J. Welfare on Ponies

The Championship Director and Championship Committee are determined that any abuse of ponies whether on the ground or off, for instance when turned out, will not be tolerated.

K. Inspection of Ponies

With the approval of the Championship Director, at any time a veterinary and/or a member of the Championship Committee may inspect any pony whether on a polo ground, in a yard or turned out. If the veterinary or Championship Committee member is refused permission for the inspection, which may be carried out on short notice, they will be reported to the

Championship Director pursuant to Regulation 6.

- **Referral to Championship Committee:** The Welfare Officer/Horse Master may refer any team or player direct to the championship Committee for a disciplinary hearing.
- **Complaints:** If a complaint is received, whether from the general public, a veterinarian, a Team official, an officer of any other horse welfare body or from the Welfare Officer, a report form should be completed and sent to the Championship Director and Championship Committee. The Championship Director will liaise with the team concerned as to the action to be taken; if it is necessary for an inspection to be made with a veterinary surgeon his cost will be borne by the team concerned. The Disciplinary Committee is obliged to hold a hearing, if they receive a report from a veterinary surgeon member of the RCVS concerning abuse or cruelty to any pony. A report of that hearing must be sent to the championship Director.

L. Responsibilities

- **Owners.** Owners must take all responsible steps to ensure the welfare of their ponies, including during non championship and all year at any given time, and should only use farriers registered with the Farriers Registration Council and veterinary surgeons. 'Owner' shall mean the individual or individuals whom the Disciplinary Committee is satisfied in fact enjoy the rights, privileges and powers incidental to ownership. This includes, without limitation, the power to make decisions concerning the care and welfare of the animal, whether such individual(s) had any legal status as owner or not. In the case of hirelings, a member of the Championship Committee involved in the hiring of ponies has the responsibility of 'owner' until the pony or ponies concerned have been handed over officially to another member of the Committee.
- **Clubs.** In view of the fact that, particularly early in the season, some ponies appear on the polo ground in poor bodily condition, it is recommended that a representative of the club should informally inspect the pony lines to observe any ponies in a poor condition and then refer them to the veterinary surgeon who is a current member of the RCVS as required. If a club and a veterinary surgeon, who is a current member of the RCVS, stop a pony playing because of its poor condition, a report form must be sent to the Chairman of the Welfare Committee.

M. Rules

The Rules that affect the welfare of ponies must be adhered to by members and enforced by clubs and umpires.

N. Pony 'Put Down"

In the event of it appearing desirable for a pony to be put down for humane reasons, such reasonable efforts as the circumstances permit should be made to contact the owner for his decision. Should the owner not be so contactable, the owner's representative or the person borrowing or renting the pony should take responsibility for authorizing the pony to be put down, if he is satisfied that the horse is in extremis i.e. that it cannot be moved without an unacceptable degree of discomfort and where there is no foreseeable prospect of the pony recovering from its injuries. It is suggested that chemical euthanasia may well be used in the event of a pony having to be put down in front of the public; in that case, the carcass will have to be destroyed.